

April 2020

# Provider Pointes

140 W Michigan Avenue Battle Creek, MI 49017

[www.Summitpointe.org](http://www.Summitpointe.org) ★ (269) 966-1460

Summit Pointe Provider Network,

We appreciate your continued efforts to keep our community healthy and safe through these uncertain times. We will be sending out communication to providers as we receive helpful information. Please don't hesitate to reach out to us with any specific questions.

For a summary of the Stay Home, Stay Safe Order and other information that may pertain to your job, please visit [www.michigan.gov/coronavirus](http://www.michigan.gov/coronavirus).

## COVID-19

### Protect Yourself and Others

Coronavirus is thought to spread mainly between people who are in close contact with one another. Many of the people we serve are at increased risk.

To keep everyone as healthy as possible, Providers can stay current with CDC recommendations and stay educated on best practices. For information on how the disease spreads, personal protection, and cleaning/disinfecting your environment, go to [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus).

## HCBS Updates

Kent Rehmann, Sean Field and Elizabeth Wygant teamed together to discuss some of the concerns that have been brought up by providers in regards to balancing HCBS requirements and the current Stay Home, Stay Safe, Save Lives order by Governor Whitmer.



## Upcoming Provider Network Meeting

**May 12**

At Summit Pointe in the board room 2:00 – 3:30 pm

### Zoom Meeting:

<https://zoom.us/j/200642703>

Meeting ID: 200 642 703

Dial by your location  
+1 646 558 8656 US

Find your local number:

<https://zoom.us/u/adPw8b4Du6>

### Specialized Residential Provider Workgroup

Meeting April 23 has been cancelled and will be rescheduled as soon as possible.

Questions?

Laura Smith

[lsmith@rescare.com](mailto:lsmith@rescare.com)



We would like to recommend that you continue to educate the customers that live in your homes on the current order and remind customers that the home provides all of the essentials that are needed for each resident (food, toilet paper, cleaning supplies, etc.). If the customer continues to state that they want to go to the store to obtain a certain item, and after all redirectives have been exhausted, the customer, in the end, has the right to leave the home to go to the store, bank, etc. It is not the requirement or expectation that the home take the customer to the store or other requested places, if it is against the homes protocols or pose a risk to the health and safety of your staff or residents. Providers cannot stop the customer from leaving the home. We would suggest that you document all of your attempts and when the customer re-enters the home that you conduct any protocols you have in place for folks entering the home (hand washing station, temperature taken, etc.).

### Provisional Approval

The state has come out with some formal responses and ways we can overcome the required site visits prior to a new location getting started within the region.

The forms linked below will be used for provisional approval of new providers until further notice and until the statewide health emergency orders are lifted.

[HCBS New Non-Residential Provider Provisional Survey](#)

[HCBS New Residential Provider Provisional Survey](#)



## Training Resources

**Here are some trainings that have been approved for Direct Support Professionals:**

[Providing Residential Services in Community Settings: A Training Guide](#)

The Training Toolbox System

[Improving MI Practices](#)

## Website

For other training examples and resources, you can go to [summitpointe.org](http://summitpointe.org) and check out the [Provider Network](#) pages. You'll notice a new page called Auditing/Monitoring Tools, which has information about auditing and site reviews.

Stay tuned for more tools and resources as we continue to update our site!



## Incident Reports

During this time of limited engagement in the office, the Performance Improvement team is not able to review and enter incident reports like we have before the Stay Home, Stay Safe Initiative.



Please send Incident Reports to Bridget Avery, [bma@summitpointe.org](mailto:bma@summitpointe.org) and Katie Larder, [kl2@summitpointe.org](mailto:kl2@summitpointe.org) via encrypted email to ensure that we receive them in a timely matter. If you don't have encryption set up in your organization, please contact Katie Larder ([kl2@summitpointe.org](mailto:kl2@summitpointe.org)) for special instructions to use the Summit Pointe encryption system.

- [Fillable Incident Report](#)
- [Fillable Behavior Tracking Form](#)

## Staffing Changes

Kim Rychener has accepted other employment outside Summit Pointe, and will be leaving the organization on 4/9. We wish her all the best in her future career endeavors!

With Kim's departure from the agency, Dr. Sean Field has accepted the challenge to fulfill the role of Clinical Director for Summit Pointe effective 3/30/20.

### Updated Contact List:

<b>Contracts</b>	Jamie Schook	(269) 441-6024	<a href="mailto:jls@summitpointe.org">jls@summitpointe.org</a>
<b>Credentialing, administrative support</b>	Kelsey Johnson	(269) 441-6506	<a href="mailto:kei@summitpointe.org">kei@summitpointe.org</a>
<b>Case management, HCBS</b>	Elizabeth Wygant	(269) 441-6045	<a href="mailto:eaw@summitpointe.org">eaw@summitpointe.org</a>
<b>Behavior treatment plans, clinical questions</b>	Sean Field	(269) 986-7000	<a href="mailto:spf@summitpointe.org">spf@summitpointe.org</a>
<b>Compliance/quality monitoring</b>	Mandi Quigley	(269) 441-6071	<a href="mailto:meq@summitpointe.org">meq@summitpointe.org</a>
<b>Compliance auditing, site reviews</b>	Cherlynn King	(269) 441-6071	<a href="mailto:cmk@summitpointe.org">cmk@summitpointe.org</a>
<b>Claims/Appeals</b>	Amy Anderson, Susan Kirtley	(269) 966-1460	<a href="mailto:providerclaims@summitpointe.org">providerclaims@summitpointe.org</a>
<b>Behavior data tracking</b>	Bridget Avery	(269) 441-6056	<a href="mailto:bma@summitpointe.org">bma@summitpointe.org</a>
<b>Incident reporting</b>	Katie Larder	(269) 441-6025	<a href="mailto:kl2@summitpointe.org">kl2@summitpointe.org</a>
<b>Recipient rights investigations</b>	Kent Rehmann	(269) 441-5966	<a href="mailto:kar2@summitpointe.org">kar2@summitpointe.org</a>
<b>SPOT troubleshooting</b>	Tech Support	(269) 441-8324	<a href="mailto:techsupport@summitpointe.org">techsupport@summitpointe.org</a>